



Vodič za registraciju dobavljača

Ovaj materijal uključuje:

- » Nova registracija dobavljača
 - Pozivnica
 - Kreiranje naloga u platformi Ariba ili pristup sa postojećim nalogom
 - CCHBC Upitnik za registraciju dobavljača
- » Buduće promene podataka dobavljača
- » Ariba platforma – korisni linkovi

NB! All print screens used in this guide are from Ariba TEST environment

Nova registracija dobavljača CCHBC

Pozivnica

1. Kada ste pozvani da se registrujete kroz platformu Ariba kao dobavljač Coca-Cola Hellenic Bottling Company (bez obzira da li ste postojeći ili novi dobavljač) dobićete sledeće obaveštenje:

Register as a supplier with Coca-Cola Hellenic Bottling Company - TEST

Hello!

Aleksandra Mancheva has invited you to register to become a supplier with Coca-Cola Hellenic Bottling Company - TEST. Start by creating an account WITH ARIBA NETWORK. IT'S FREE.

Coca-Cola Hellenic Bottling Company - TEST uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If Supplier Registration already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) to create account now

You are receiving this email because your customer, Coca-Cola Hellenic Bottling Company, based on the correspondence with you, has identified you as the appropriate contact person for any communications and actions in relation to the Coca-Cola Hellenic Bottling Company supplier portal "SAP Ariba". In the event you are not the appropriate contact person or there is a change in the contact person, please immediately inform Coca-Cola Hellenic

2. Kliknite na link kako biste kreirali nalog u Ariba platformi ili se ulogujete sa već postojećim nalogom. Na ovaj način ćete moći da pružate odgovore na aktivnosti nabavke koje traži CCHBC.

Link vodi do sledeće stranice, gde treba da izaberete jednu od opcija:

SAP Ariba Proposals and Questionnaires

Welcome, t t

Have a question? [Click here to see a Quick Start guide.](#)

Sign up as a supplier with Coca-Cola Hellenic Bottling Company - TEST on SAP Ariba.

Coca-Cola Hellenic Bottling Company - TEST uses SAP Ariba to manage procurement activities.
Create an SAP Ariba supplier account and manage your response to procurement activities required by Coca-Cola Hellenic Bottling Company - TEST. [Sign up](#) **Click "Sign up" to start creation of NEW Ariba Network Account**

Already have an account? [Log in](#) **Use "Log in" button if you already have existing Ariba Network Account**

About Ariba Network

The Ariba Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval
- Strengthen your relationships with customers using an Ariba Network solution
- Review pending sourcing events for multiple buyers with one login
- Apply your Company Profile across Ariba Network, Ariba Discovery and Ariba Sourcing activities

Moving to the Ariba Network allows you to log into a single location to manage:

- All your Ariba customer relationships
- All your event actions, tasks and transactions
- Your profile information

Obratite pažnju! Email sa pozivnicom se može nalaziti i u Vašem **Spam** ili **Promotions** folderu.

Nova registracija dobavljača CCHBC

Kreiranje novog naloga ili pristup sa postojećim nalogom

Ukoliko kreirate **novi** nalog na Ariba platformi, nakon što kliknete “Sign Up” na početnoj stranici, bićete preusmereni na “Create account” deo, gde **prvo treba da se registrujete na Ariba platformi**

The screenshot shows the 'Create account' page in the SAP Ariba interface. The page title is 'SAP Ariba Proposals and Questionnaires'. Below the title, there are two buttons: 'Create account and continue' (highlighted in blue) and 'Cancel'. The main heading is 'Create account'. Below it, there is a sub-heading: 'First, create an SAP Ariba supplier account, then complete questionnaires required by Coca-Cola Hellenic Bottling Company -'. Underneath, it says 'TEST.'. The main section is titled 'Company information'. There is a note: '* Indicates a required field'. The form fields are: 'Company Name:*' (text input), 'Country/Region:*' (dropdown menu with '- Select Country -'), 'Address:*' (three stacked text input fields labeled 'Line 1', 'Line 2', and 'Line 3'), and 'City:*' (text input). A help text on the right says: 'If your company has more than one office, enter the main office address. You can enter more addresses such as your shipping address, billing address or other addresses later in your company profile.'

Ukoliko **već imate nalog** na Ariba platformi, nakon što izaberete “Log in” na početnoj stranici, **potrebno je da se ulogujete sa svojim podacima**

The screenshot shows the 'Enter Your Account Information' page in the SAP Ariba interface. The page title is 'SAP Ariba Proposals and Questionnaires'. Below the title, there is a note: '* Indicates a required field'. The main heading is 'Enter Your Account Information'. Below it, there is a sub-heading: 'You are using an Ariba Sourcing test account to register on the Ariba Commerce Cloud. Enter your existing Ariba Commerce Cloud, Ariba Discovery or Ariba Network test account username and password. After you successfully log in, your existing Ariba Commerce Cloud test account profile will become your Ariba Sourcing supplier test account profile.'. The form fields are: 'Username:*' (text input) and 'Password:*' (text input). Below the password field, there are two links: 'Forgot Username' and 'Forgot Password'. At the bottom right, there are two buttons: 'Continue' (highlighted in blue) and 'Cancel'.

VAŽNO!

Vaše korisničko ime i lozinka moraju biti poverljivi u svakom trenutku!

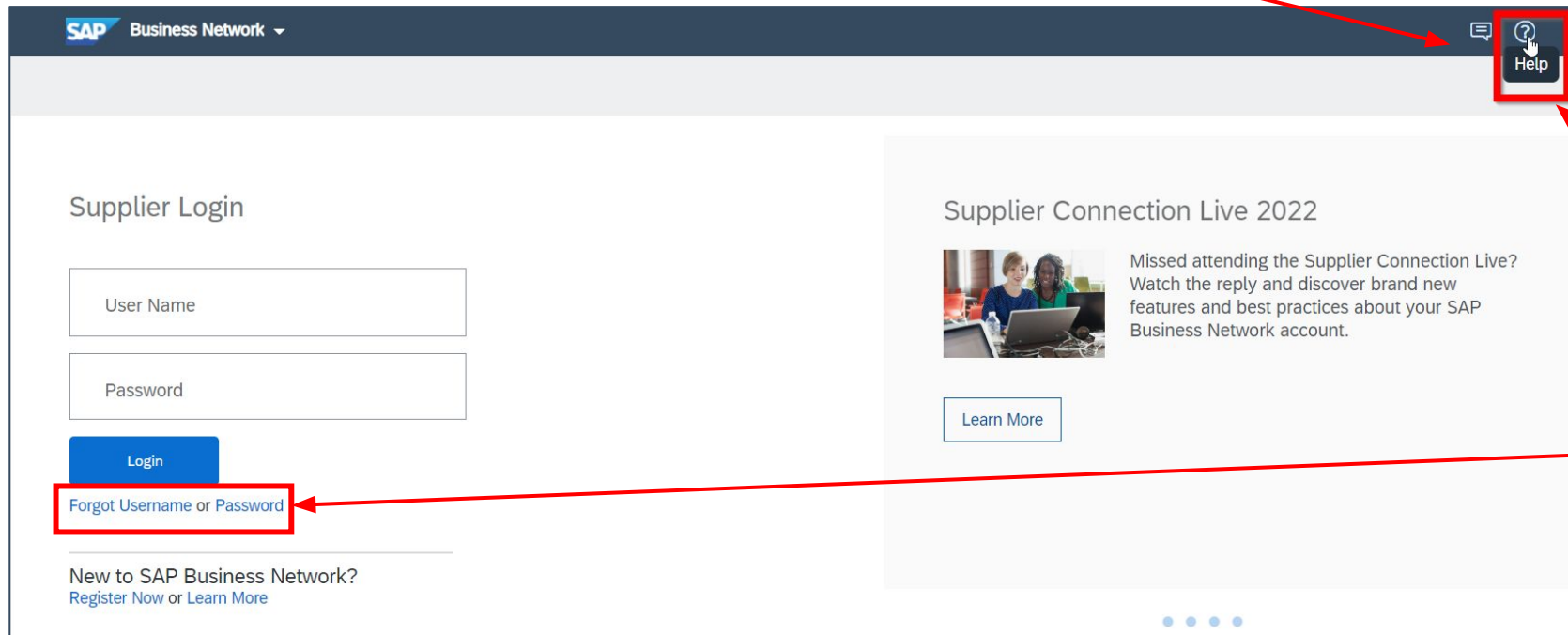
Molimo Vas da ne delite ove informacije sa neovlašćenim licima i licima izvan Vaše organizacije!

Nova registracija dobavljača CCHBC

Kreiranje novog naloga ili pristup sa postojećim nalogom

VAŽNO!


U slučaju bilo kakvih problema tokom kreiranja ili pristupa nalogu na Ariba platformi, molimo Vas da kontaktirate **SAP Ariba Support** na <http://supplier.ariba.com/> koristeći opciju **HELP**.

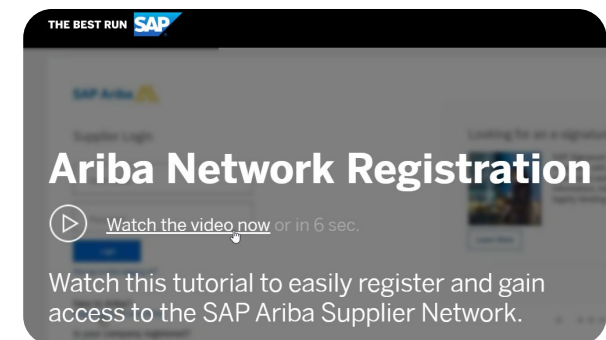


Ukoliko zaboravite svoje korisničko ime ili lozinku, molimo Vas da izaberete

[Forgot Username or Password](#)

Ukoliko i dalje postoje bilo kakvi problemi, molimo Vas da iskoristite opciju "HELP".

Za detaljnije objašnjenje kako da kreirate nalog u Ariba platformi, pogledajte **video** koji se nalazi na sledećem linku [LINK](#) ili kliknite direktno na video 



Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača

Kada ste uspešno registrovali novi nalog na Ariba platformi ili pristupili postojećem nalogu, bićete preusmereni na **CCHBC Upitnik za registraciju dobavljača**. Neophodno je da dostavite sve obavezne informacije i priložite relevantna dokumenta.

Obratite pažnju! Ukoliko niste preusmereni na Upitnik, pogledajte slajd 16, kako biste saznali kako da dođete do Upitnika kroz Vaš Ariba nalog.

Console Doc1024169835 - Supplier registration questionnaire

Time remaining
2 days 22:55:47

All Content

Event Messages
Event Details
Response History
Response Team

Event Contents

All Content

1 General Information

2 Purchasing & Financi...

3 Bank Details

4 Legal Entity Specific...

5 Certification

6 Supplier Code of Con...

1.1 Supplier Legal Consent

1.1.1 I confirm that I am fully authorized to provide CCH required information and update it for any subsequent changes *

Yes

1.3 Please choose which Coca-Cola HBC entity you will operate with? (Please select lowest level of region - refer to attached guideline) References

(select a value) [select]

1.4 Supplier Full Legal Name *

1.5 Other names/ also known or operating under *

Show More

Street: House Number:

Street 2:

Street 3:

District:

Postal Code: City:

Country: (no value) Region: (no value)

1.7 Provide your country of corporate seat: *

Unspecified

1.8 Legal Form of the Supplier *

Unspecified

1.9 Tax/VAT number. *

1.10 Dun & Bradstreet number

1.11 List of branches / delivery locations

Attach a file

1.12 General Contact Name *

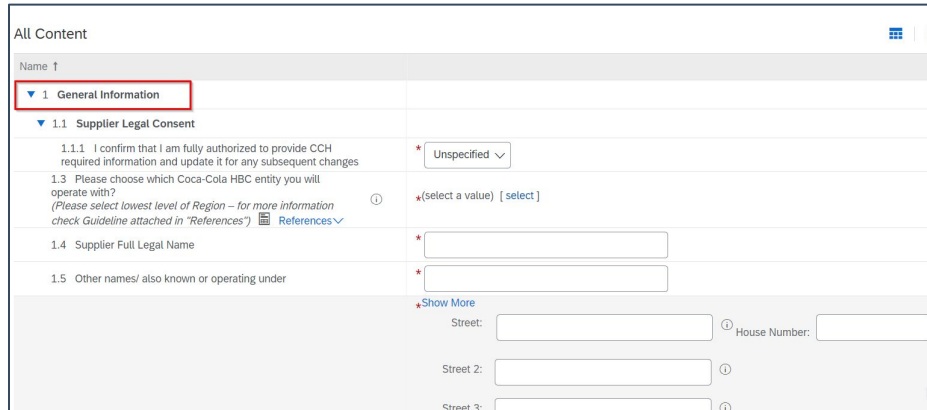
1.13 General Contact Phone *

Obratite pažnju! Upitnik za registraciju dobavljača će biti dostupan samo **određeno vreme**, što možete pratiti kroz opciju “Time remaining” – u gornjem desnom uglu stranice. Morate **pružiti sve informacije i dostaviti ceo upitnik** u toku preostalog vremena. Ukoliko je vreme isteklo, upitnik više neće biti aktivan. **Molimo Vas da se u tom slučaju obratite kontakt osobi iz CCHBC.**

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača - Opšte informacije

Odeljak 1 - "Opšte informacije"



Obavezno je da dostavite informacije o punom poslovnom imenu, drugom poslovnom imenu/nazivu, adresi sedišta, pravnoj formi, PIB-u i PDV broju, kao i opštim kontakt podacima.

Kako bi CCHBC pregledala informacije koje su dostavljene kroz Upitnik za registraciju dobavljača, odgovori na "1.1.1 I confirm that I am fully authorized to provide CCH required information and update it for any subsequent changes" mora biti



Obratite pažnju na pitanje "1.3 Please choose which Coca-Cola HBC entity you will operate with?"
Ukoliko nedostaje definisan odgovor, izaberite jednu od ponuđenih opcija.

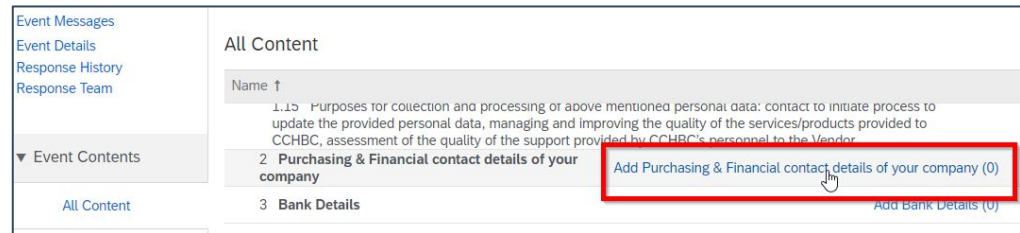


U priloženom uputstvu možete pronaći dodatne informacije o tome kako da izaberete odgovarajući CCHBC entitet sa kojim poslujete.

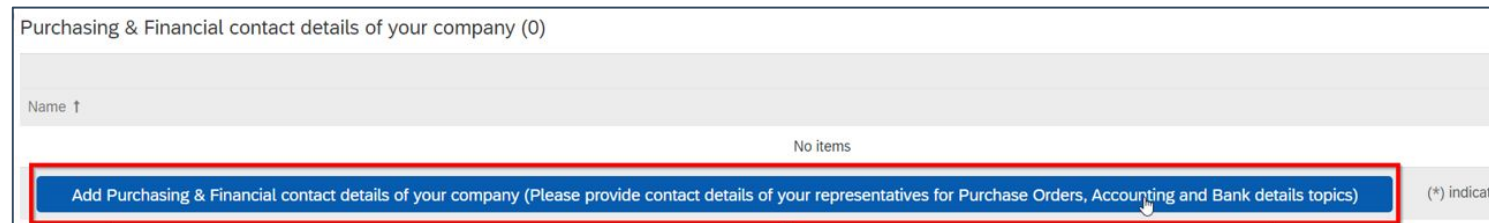
Obratite pažnju! Uvek izaberite najniži nivo (treći nivo) regionalne strukture (izaberite tačan CCHBC entitet sa kojim saradujete, a ne samo zemlju u kojoj se entitet nalazi)

Odeljak 2 - “Kontakt podaci nabavke i finansija dobavljača”

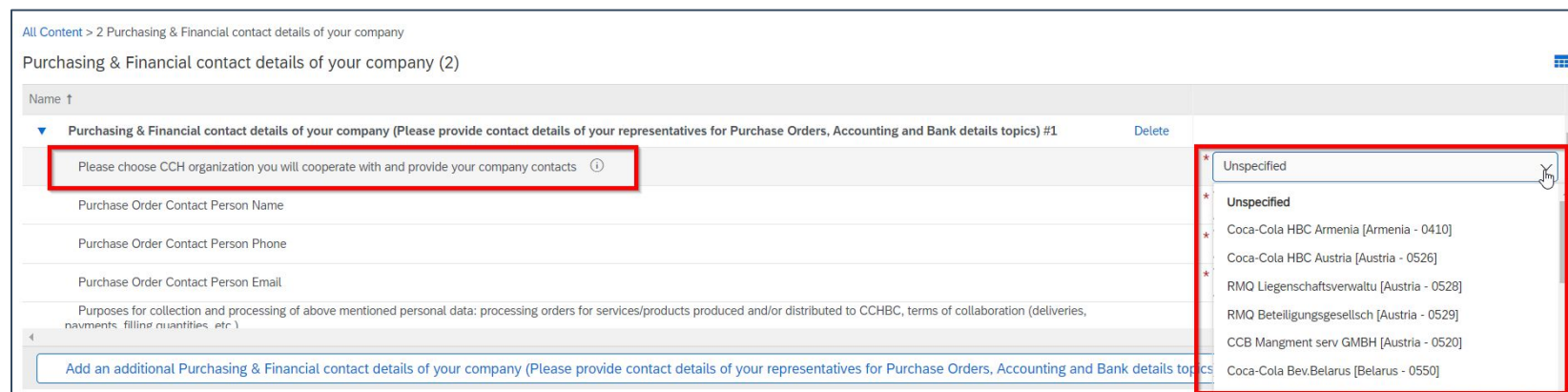
Korak 1 Kliknite na “Dodaj kontakt podatke nabavke i finansija Vaše kompanije”.



Korak 2 Kliknite na za to predviđeno dugme kako biste dodali informacije:



Korak 3 Iz padajuće liste izaberite tačan CCHBC entitet kome ćete dostaviti kontakt podatke:



Obratite pažnju! CCHBC u ovom delu traži kontakt podatke nabavke i finansija **Vaše kompanije**:

1. Kontakt osoba koju treba kontaktirati za teme vezane za narudžbenice i koja će primati CCHBC narudžbenice (Purchase orders);
2. Kontakt osoba koju treba kontaktirati za teme vezane za računovodstvo i koja će primati CCHBC dokumente o plaćanju;
3. Ovlašćeno lice koje je odgovorno za sve promene bankovnih podataka;

Odeljak 2 -“Kontakt podaci nabavke i finansija dobavljača”

Korak 4 Popunite sve neophodne podatke kontakt osoba Vaše kompanije za željeni CCHBC entitet

Clicking Save will only save your Repeatable Section answers. To submit your response, you will need to click Save and then click Submit Entire Response on the main screen.

All Content > 2 Purchasing & Financial contact details of your company

Purchasing & Financial contact details of your company (2)

Name ↑

▼ Purchasing & Financial contact details of your company (Please provide contact details of your representatives for Purchase Orders, Accounting and Bank details topics) #1

Please choose CCH organization you will cooperate with and provide your company contacts ⓘ

Coca-Cola HBC Austria [Austria - 0526]

Purchase Order Contact Person Name *

Purchase Order Contact Person Phone *

Purchase Order Contact Person Email *

Purposes for collection and processing of above mentioned personal data: processing orders for services/products produced and/or distributed to CCHBC, terms of collaboration (deliveries, payments, filling quantities, etc.)

Accounting Contact Person Name *

Accounting Contact Person Phone *

Accounting Contact Person Email *

Purposes for collection and processing of above mentioned personal data: accounting of transactions, collection of receivables

Name of authorized person for initiating change of bank details *

Phone of authorized person for initiating change of bank details *

E-mail of authorized person for initiating change of bank details *

Add an additional Purchasing & Financial contact details of your company (Please provide contact details of your representatives for Purchase Orders, Accounting and Bank details topics)

(*) indicates a required field

Obratite pažnju! Ukoliko saradujete sa više CCHBC entiteta, pružite informacije o kontaktima za svaki od njih – klikom na ovo dugme otvoriće se novi odeljak ispod postojećeg odeljka i tu možete popuniti kontakt podatke za drugi CCHBC entitet.

Ukoliko želite da obrišete odeljak, to možete uraditi klikom na “Delete” dugme

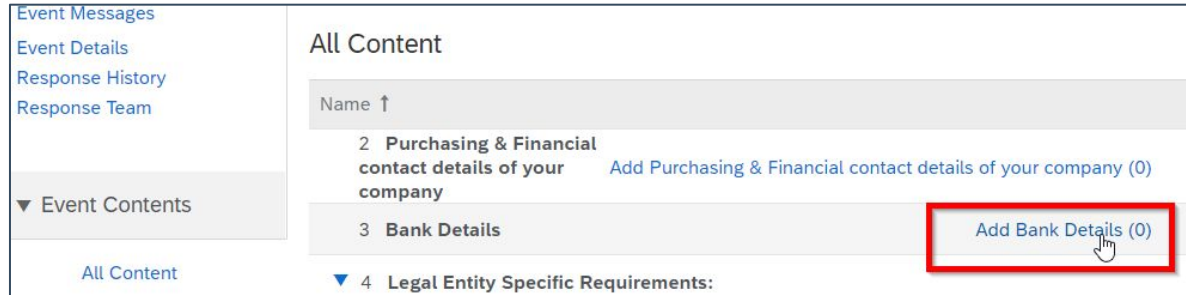
Kada ste popunili sve podatke, kliknite na “Save” kako biste sačuvali sve promene i vratili se na Upitnik za registraciju dobavljača

Nova registracija dobavljača CCHBC

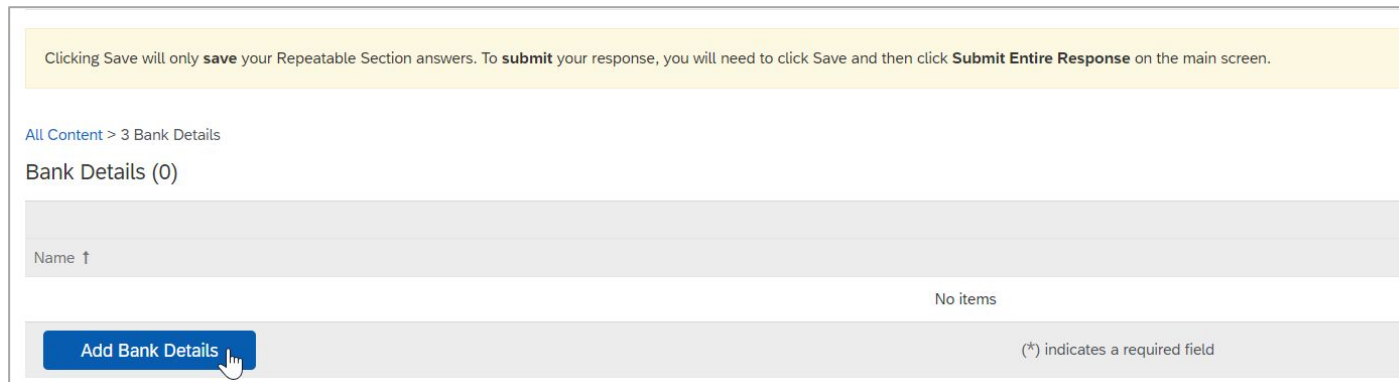
CCHBC Upitnik za registraciju dobavljača – Bankovni podaci

Odeljak 3 - “Bankovni podaci”

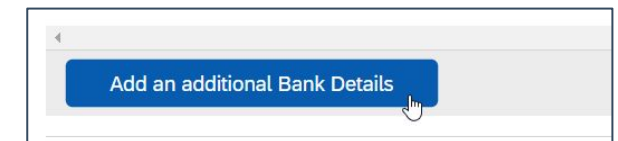
Korak 1 Kliknite na “Add Bank Details”.



Korak 2 Bićete preusmereni na deo gde treba da kliknete na “Add Bank details” dugme.



Kada dodate bankovne podatke, dugme će se transformisati u “Add an additional Bank details” i na ovaj način možete upisati i dodatne bankovne račune, ukoliko je potrebno:



Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Bankovni podaci

Odeljak 3 - “Bankovni podaci”

Korak 3 Bank Details #1 deo je učitani i možete da upisujete sve tražene informacije. Nakon što popunite podatke, kliknite na “Save”, kako biste se vratili na Upitnik za registraciju.

Clicking Save will only save your Repeatable Section answers. To submit your response, you will need to click Save and then click **Submit Entire Response** on the main screen.

All Content > 3 Bank Details

Bank Details (1)

Name ↑

Bank Details #1

Delete

Bank Name

Currency

Confirmation of bank statement or print screen from respective authority (Opten, etc.) certifying the bank details

Bank Type: No Choice ▾

Country: (no value) ▾

Bank Name:

Bank Branch:

Street:

City:

State/Province/Region:

Postal Code:

Account Holder Name:

Bank Key/ABA Routing Number:

Account Number:

IBAN Number:

SWIFT Code:

Bank Control Key: No Choice ▾

Unspecified ▾

Attach a file

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Bankovni podaci

Odeljak 3 - “Bankovni podaci” – Korisne informacije

Ukoliko treba da dodate više bankovnih računa, korisnik može kliknuti na dugme **Add an additional Bank Details** i novi odeljak za bankovne podatke će se pojaviti ispod, kao nastavak

Možete da sakrijete ili otvorite različite bankovne podatke koristeći trouglasto dugme ▶

dugme i novi odeljak za bankovne podatke će se pojaviti ispod, kao nastavak

Ukoliko je potrebno, možete obrisati bankovni račun iz liste klikom na “Delete”:

All Content > 3 Bank Details

Bank Details (3)

| Name ↑ | | |
|-------------------|--------|--|
| ▶ Bank Details #1 | Delete | |
| ▶ Bank Details #2 | Delete | |
| ▶ Bank Details #3 | Delete | |

* Bank Type: No Choice ▾

Country: (no value) ▾

Obratite pažnju!

Iako nisu obeležena kao obavezna polja, neophodno je da popunite kombinaciju bankovnog računa i šifru banke **ILI** IBAN broj **ILI** sve navedeno.

Sistem će pokazati da postoji greška (**error**) ukoliko ne pružite nijednu od potrebnih informacija.



Either Account number and Bank Key are mandatory or IBAN number is mandatory.

Bank Key/ABA Routing Number: *

Account Number: *

IBAN Number: *

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Bankovni podaci

Odeljak 3 - “Bankovni podaci” – Korisne informacije

U odeljku Bankovni podaci postoji opcija za prilaganje potvrde banke

| Bank Details (1) | |
|--|--|
| Name ↑ | SWIFT Code: <input type="text"/> |
| | Bank Control Key: <input type="text" value="No Choice"/> |
| Currency | * <input type="text" value="Unspecified"/> |
| Confirmation of bank statement or print screen from respective authority (Opten, etc.) certifying the bank details | * Attach a file |

Obratite pažnju!

U zavisnosti od zemlje, ovaj prilog može biti **obavezan ili ne**

Kada je **obavezan, morate priložiti zvaničnu potvrdu banke** ili print screen koji potvrđuje bankovne podatke

| | |
|--|---|
| Confirmation of bank statement or print screen from respective authority (Opten, etc.) certifying the bank details | *  Ariba documents.pptx <input type="text" value="v"/> Update file Delete file |
|--|---|

Ukoliko želite da promenite i obrišete dokument koji ste dodali, možete koristiti 2 opcije koje su ponuđene pored dokumenta



Dodat dokument

Ukoliko želite da zamenite dokument, kliknite na “Update file”

Kako biste obrisali dokument, kliknite na “Delete file”

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Posebni zahtevi pravnog lica









Odeljak 4 - “Posebni zahtevi pravnog lica”

U zavisnosti od CCHBC entiteta koje ste obeležili u pitanju 1.3 (CCH entitet sa kojim ćete sarađivati), postojaće određene informacije u zavisnosti od svake zemlje, koje su pobrojane u Odeljku 4:

1.3 Please choose which Coca-Cola HBC entity you will operate with?
(Please select lowest level of region - refer to attached guideline) 
[References](#) 



*0526, 0720 [select]

| | |
|---|---|
| 4 Legal Entity Specific Requirements: | |
| 4.1 You acknowledge and confirm that you have accepted and shall comply with Supplier Guiding Principles (SGP)  References  | * Unspecified  |
| 4.3 Austria: | |
| 4.3.1 You acknowledge and confirm that you have accepted and shall comply with our General Terms and Conditions (GTC): German: https://at.coca-colahellenic.com/de/about-us/gtc-policies-and-guidelines English: https://at.coca-colahellenic.com/en/about-us/gtc-policies-and-guidelines | * Unspecified  |
| 4.3.2 Starting pack - Attachment for vendor acknowledgement - Coca-Cola HBC Austria, RMQ Liegenschaftverwaltung and RMQ Beteiligungsgesellschaft  References  | |
| 4.3.4 For information about processing your personal information, please read our Privacy Notice English: https://at.coca-colahellenic.com/en/privacy-notice German: https://at.coca-colahellenic.com/de/privacy-notice | |
| 4.5 Switzerland: | |
| 4.5.2 Starting pack - Attachment for vendor acknowledgement - (CO) Coca Cola HBC AG  References  | |
| 4.5.3 For information about processing your personal information, please read our Privacy Notice (German) https://ch.coca-colahellenic.com/de/privacy-notice | |
| 4.5.4 For information about processing your personal information, please read our Privacy Notice (English) https://ch.coca-colahellenic.com/en/privacy-notice | |
| 4.5.5 For information about processing your personal information, please read our Privacy Notice (French) | |

Pročitajte i potvrdite da ćete postupati u skladu sa **CCHBC Vodećim principima za dobavljače**

U zavisnosti od CCH entiteta sa kojim ćete sarađivati, postojaće posebni delovi u zavisnosti od svake zemlje gde će biti pobrojana obavezna pitanja na koja morate da odgovorite i dokumenti koje morate da priložite.

Najčešći zahtevi od CCHBC su da se pregleda i potvrdi **CCH Početni paket** za određeno pravno lice, pročita **CCH Politika o zaštiti podataka**, potvrde **Opšti uslovi** i slično.

U zavisnosti od zemlje u kojoj CCHBC posluje i zahteva pravnog lica **postoji mogućnost da se od Vas traže dodatni odgovori ili prilozi**.

Pročitajte svako pitanje iz ovog odeljka i obezbedite sve potrebne informacije.

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Sertifikacija i Kodeks ponašanja dobavljača

Odeljak 5 - “Sertifikacija”

U ovom odeljku imate opciju da priložite Vaš odgovarajući sertifikat listi mogućih sertifikata koja je navedena, koristeći “Attach a file” dugme

| 5 Certification | |
|--|---------------|
| 5.1 Provide certificates ISO 9001/9002/9003, if you have, certificate with expiration date | Attach a file |
| 5.2 Provide certificates ISO 14001, if you have, certificate with expiration date | Attach a file |
| 5.3 Provide certificates OHSAS 18001, if you have, certificate with expiration date | Attach a file |
| 5.4 Provide certificates FSSC 22000, if you have, certificate with expiration date | Attach a file |
| 5.5 Provide certificates TCCC SGP Audit, if you have, certificate with expiration date | Attach a file |
| 5.6 Provide certificates Unilever URSA, if you have, certificate with expiration date | Attach a file |
| 5.7 Provide certificates SEDEX (SMETA 6.0), if you have, certificate with expiration date | Attach a file |
| 5.8 Provide certificates AIM Progress, if you have, certificate with expiration date | Attach a file |
| 5.9 Provide certificates EcoVadis, if you have, certificate with expiration date | Attach a file |

Odeljak 6 - “Kodeks ponašanja dobavljača”

Pročitajte sve informacije u ovom odeljku

Kako biste završili svoju registraciju, kliknite na “Submit Entire Response” i potvrdite prijavu na sledećem iskaćućem ekranu

| 6 Supplier Code of Conduct |
|---|
| 6.1 You will promptly update and keep updated your data in case of future changes |
| 6.2 The Vendor declares that he/she understands and accepts his/her obligation and assumes full responsibility to inform his/her employees about the collection and processing of their personal data as a “contact person” and / or “Contact person at the site” and to request their explicit written consent to this (where applicable). |
| 6.3 The Vendor confirms that: 1) the Vendor is obliged to immediately update and properly maintain the data provided here throughout the existence of business relations with CCHBC and 2) the only person who may change/update the information provided here is the legal representative by contacting the CCHBC employee who is point of contact |
| 6.4 The Vendor declares that he/she fully understands and is informed that until the update of the information provided here, CCHBC has the right to use it as provided for the purposes stated here and is not responsible for violations of personal data based on outdated information. |
| 6.5 CCHBC collects and processes personal data and may also do so through other companies of the CCHBC group, suppliers, subcontractors in the countries where CCHBC operates and abroad, and at any time ensures and monitors (a) compliance with the requirements the General Data Protection Regulation 2016/679 (GDPR) of the European Union and any other applicable laws and regulations (Data Protection Legislation); and (b) technical and organizational measures to protect personal data from accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure or access, providing a level of security and corresponding to the risk posed by the processing and the nature of the data to be protected. |
| 6.6 For information about processing your personal information, please read our Privacy Notice: https://coca-colahellenic.com/en/privacy-and-cookie-notice |
| 6.7 By submitting this questionnaire you acknowledge and confirm that you have accepted and shall comply with all the above. |

(*) indicates a required field

Submit Entire Response | Save draft | Compose Message | Excel Import

Vaš upitnik će biti dostavljen CCHBC-u na validaciju i dalju obradu

✓ Submit this response?
Click OK to submit.

OK | Cancel

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Potrebno je više informacija

Obratite pažnju! Ukoliko su bilo koje informacije nedostaju ili su netačne /nejasne, **upitnik će Vam biti vraćen radi pribavljanja dodatnih informacija ili ispravke.** Primićete obaveštenje sa objašnjenjem o dodatnim informacijama koje su potrebne u delu “Comments” i link do sistema.

Morate pristupiti svom nalogu i otići na stranicu Supplier registration questionnaire – i tamo će upitnik biti dostupan na **“Ariba Proposals and Questionnaires”** kako je navedeno na slici ispod:

The screenshot shows the SAP Ariba user interface. At the top, there is a navigation bar with 'Ariba Proposals and Questionnaires' highlighted in a red box. Below it, the user's account type is 'Standard Account' and there are buttons for 'Get enterprise account' and 'TEST MODE'. The main content area displays 'COCA-COLA HELLENIC BOTTLING COMPANY - TEST'. There are sections for 'Events' and 'Risk Assessments', both showing 'No items'. At the bottom, under 'Registration Questionnaires', a table lists one item: 'Supplier registration questionnaire', which is highlighted with a red box and a mouse cursor. A red arrow points from the text above to the 'Supplier registration questionnaire' link.

The screenshot shows an email notification from Coca-Cola Hellenic Bottling Company. The subject is 'Coca-Cola Hellenic Bottling Company - TEST'. The body of the email says: 'Hello **Vendor name**,
Coca-Cola Hellenic Bottling Company - TEST has reviewed the updates to Supplier registration questionnaire submitted by **Vendor name** on Fri, 06 Aug, 2021 and requires additional information about the update.
Comments:
Additional info required
To provide this additional information to Coca-Cola Hellenic Bottling Company - TEST, [Click Here](#)
Best Regards,
SAP Ariba team

U upitniku kliknite na **“Review Response”** kako biste aktivirali ekran za izmene i napravili sve neophodne promene/pružili informacije koje nedostaju, a zatim kliknite na “Submit Entire response” još jednom

The screenshot shows the 'Review Response' screen in SAP Ariba. At the top, there is a yellow banner that says 'You have submitted a response for this event. Thank you for participating.' Below this, there is a blue button labeled 'Revise Response' with a red box around it. The main content area is titled 'All Content' and shows a list of sections: '1 General Information' and '2 Supplier Purchasing ...'. Under '1 General Information', there is a sub-section '1.1 Supplier Legal Consent' with a table containing one row: '1.1.1 I confirm that I am fully authorized to provide CCH required information and update it for any subsequent changes' with a 'Yes' in the 'Response' column.

Nova registracija dobavljača CCHBC

CCHBC Upitnik za registraciju dobavljača – Buduće promene podataka dobavljača

Nakon uspešne registracije u CCHBC sistem Upitnik za registraciju dobavljača će postati **aktivan** sa Vaše strane.

Na ovaj način, ukoliko dođe do promena podataka Vaše kompanije (npr. poslovnog imena, adrese, kontakt podataka, bankovnih podataka), **možete u svakom trenutku pristupiti upitniku**, uneti promene i poslati („**Submit**“) izmenjenu verziju CCHBC-u, kako bi se ove promene bitnih podataka ažurirale i u Vašem CCHBC master data nalogu.

Obratite pažnju! Ukoliko dođe do **promene kod podataka vezanih za poreze i PDV**, molimo Vas da o tome **obavestite direktno Vaš kontakt u CCHBC** i on će Vas obavestiti o sledećim koracima

Kako biste izvršili promene u već podnetom i odobrenom upitniku, pristupite svom nalogu na Ariba platformi i u delu “**Ariba Proposals and Questionnaires**” možete naći CCHBC Upitnik za registraciju dobavljača.

Nakon što pristupite upitniku:

Za aktivaciju upitnika kliknite na **Revise Response**

Nakon što izvršite potrebne promene, kliknite na **Submit Entire Response**

The screenshot shows the SAP Ariba Spend Management interface. The top navigation bar includes the SAP logo, 'Ariba Proposals and Questionnaires', 'Standard Account', 'Get enterprise account', and 'TEST MODE'. The main content area displays 'COCA-COLA HELLENIC BOTTLING COMPANY - TEST' and a message: 'Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.' Below this, there are sections for 'Events', 'Risk Assessments', 'Registration Questionnaires', and 'Qualification Questionnaires'. The 'Registration Questionnaires' section is expanded, showing a table with columns for Title, ID, End Time, and Status. One questionnaire, 'Supplier registration questionnaire', is highlighted with a red box. The interface also shows 'Events' and 'Risk Assessments' sections.

U slučaju bilo kakvih problema, obratite se SAP Ariba Support klikom na HELP dugme

Nova registracija dobavljača CCHBC

Ariba platforma – Korisni linkovi

Hvala Vam na saradnji! Zaista cenimo naše partnerstvo i radujemo se nastavku poslovne saradnje sa Vama putem Ariba platforme.

Za dodatne informacije i pomoć možete posetiti

<https://www.ariba.com/support/supplier-support> , i zatim kliknite na “contact us” opciju.

Ostale korisne informacije za dobavljače možete pronaći na sledećim linkovima:

<https://www.ariba.com/support/customer-hub>

<https://uex.ariba.com>

<https://www.ariba.com/ariba-network/ariba-network-for-suppliers>

https://support.ariba.com/Adapt/Ariba_Network_Supplier_Training/